

Arlington Small Business GRANT 2.0

Open: Wednesday, Oct. 6, 2021, at 9:00 a.m.

Close: Wednesday, Oct. 20, 2021, at 11:59 p.m.

Welcome to GRANT 2.0

Are you an Arlington-based small business or nonprofit in an industry that has been severely impacted by the COVID-19 pandemic? Arlington County is offering financial assistance to support your recovery. The GRANT 2.0 program will provide grants of \$10,000 to eligible businesses in the hardest hit industry sectors.

GRANT 2.0 funds may be used for rent, employee salaries and benefits and/or other capital and operating expenses related to the impacts of COVID-19. GRANT 2.0 funds may not be used for costs or expenses already covered by any grant, subsidized loan, insurance policies of any type of coverage, or any reimbursement or relief program that the business has or will receive.

Eligible applicants will be randomly selected to receive a GRANT 2.0. **Eligible businesses with fully COVID-19 vaccinated employees or that have a weekly testing protocol in place will be given funding priority in that process.**

The deadline for applications is Wednesday, Oct. 20, 2021, at 11:59 p.m. Late, incomplete or inaccurate applications will not be eligible for a GRANT 2.0. No exceptions.

Who is Eligible?

Businesses that are **eligible** for an Arlington Small Business GRANT 2.0 must:

- Be in one of the following industry categories:
 - a) Arts and Entertainment
 - b) Child Care
 - c) Hotel and Accommodations
 - d) Personal Services
 - e) Restaurants and Food Services, including food trucks
 - f) Retail
- Have one or more locations in Arlington County, including the principal place of business
- Operate from a physical brick-and-mortar location in a commercially zoned area
- Have fewer than 50 employees across all Arlington locations as of July 1, 2021
- Have a 2021 Arlington Business License
- Have no outstanding Arlington tax obligations as of Aug. 1, 2021
- Give permission for grant administrators and reviewers to access Arlington Commissioner of Revenue and Arlington Treasurer's Office information
- Complete the Arlington Small Business GRANT 2.0 online application form and certify that all answers are true and accurate

The following businesses are **ineligible** to apply for an Arlington Small Business GRANT 2.0:

- Businesses that have received Federal and/or State financial assistance for COVID-19 relief
- New businesses that have been open since July 1, 2021
- Businesses that are permanently closed
- Web-based businesses
- Franchise businesses, except those which are locally owned and operated
- Businesses that are engaged in illegal activities
- Government entities, including political divisions of the Commonwealth

How to Apply

1. Complete the application form
2. Upload your Arlington County 2021 Business License Certificate
3. Submit the completed application form, including the uploaded Business License Certificate, by Wednesday, Oct. 20, 2021, at 11:59 p.m.

Review and Notification

- If your application is submitted before the Wednesday, Oct. 20, 2021 deadline, you will receive an automated email within 24 hours from Arlington Economic Development confirming that your application was received and providing you with a pdf version of your application.
- Your application will then be reviewed by an internal team of Arlington County staff to verify eligibility.
- No later than Friday, Nov. 12, 2021, you will be notified by an automated email from Arlington Economic Development if your business was selected to receive a \$10,000 GRANT 2.0. Funds will be distributed via direct deposit within 14 business days after signed agreements and banking documents are received and processed.
- If you receive a GRANT 2.0, you will be required to submit a final report between Nov. 18, 2021 – Jan. 12, 2022, detailing how the funds were used and the impact on the business. GRANT 2.0 funds will reimburse businesses for eligible costs incurred on or after March 1, 2021.

Application Process

I. COMPLETE THE APPLICATION FORM

1. a) Legal name of business (***MUST BE EXACTLY*** as shown on your 2021 Arlington Business License Certificate or you may be disqualified from receiving a grant.)

- b) DBA (Doing Business As), if applicable:
2. Mailing address Primary physical address in Arlington
 - Street address
 - Suite number
 - City
 - State
 - Zip code
 3. Mailing address
 - Street address
 - Suite number
 - City
 - State
 - Zip code
 4.
 - a) Name of primary contact at the business (*First Name, Last Name*)
 - i. *Confirm email address*
 - b) Title of primary contact
 - c) Contact phone number
 - d) Contact email address
 5. Provide your Arlington 2021 business license number (*This is the number that is on your Arlington County 2021 Business License Certificate*)
 6. Where do you primarily operate your business?
 - Owned or leased commercial space in Arlington
 - Hybrid (commercial leased space in Arlington and online)
 - Virtual or online sales only
 - Home-based
 7.
 - a) What best describes your organization type?
 - Sole Proprietor
 - Franchise
 - Partnership
 - LLC
 - Corporation
 - Nonprofit
 - Benefit Corporation

- b) Is the franchise locally owned and operated?
 - Yes
 - No

- 8. Provide your Taxpayer Identification Number (TIN)
 - a) Employer - Identification Number (EIN)
 - b) Social Security Number (SSN), if sole proprietorship
 - c) Individual Taxpayer Identification Number (ITIN)

- 9. Did the business receive financial assistance to help with COVID-19 pandemic-related impacts?
 - a) Yes
 - b) No

If yes, check all that apply

- Paycheck Protection Program (PPP)
 - COVID-19 Economic Injury Disaster Loan (EIDL)
 - Shuttered Venue Operators Grant
 - Restaurant Revitalization Fund
 - Rebuild! VA Small Business Grant Program
 - Arlington County Small Business Emergency GRANT
 - Other, please specify
-
10. When did your business begin operating in Arlington County?
 - Before July 1, 2021
 - On or after July 1, 2021
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11. How many total employees (full and part time) worked at all your Arlington locations as of July 1, 2021? _____
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12. What is your primary business function?
 - Arts & Entertainment
 - Child Care
 - Hotel and Accommodations
 - Personal Services (such as barbershop, nail salon, fitness center, dry cleaner, etc.)
 - Restaurant and Food Services, including food trucks
 - Retail
-
13. a) Is this business (check all that apply)

- Woman-owned Business;
- Minority-owned Business;
- Service-disabled Veteran Business;
- Not Applicable;
- Prefer not to answer

14. What is the current status of the business?

- Open with normal operations
- Open with limited capacity
- Operating virtually
- Delivery/take out only
- Closed

15. Has your business paid all Arlington County taxes due as of Aug. 1, 2021?

- Yes
- No

16. Have all your employees been fully vaccinated against COVID-19, or are being tested on a weekly basis, or have a valid exemption under state or federal law?

- Yes
- No

Would you be willing to initiate a COVID-19 employee vaccination program for your employees?

- Yes
- No

II. **UPLOAD 2021 ARLINGTON COUNTY BUSINESS LICENSE CERTIFICATE**

Your 2021 Arlington County Business License Certificate must be uploaded to your application. Click "Browse Files" to select the file to upload.

Supported file formats (pdf, jpg, jpeg, png, gif).

III. **TAXPAYER INFORMATION CONFIDENTIALITY WAIVER**

Pursuant to Va. Code § 58.1-3, certain information regarding taxpayers is protected as confidential under Virginia law ("Confidential Taxpayer Information").

As part of the requirements of the Arlington County Small Business GRANT 2.0 Program ("Grant Program"), the Undersigned Business ("Business") hereby consents to the limited dissemination

of certain Confidential Taxpayer Information regarding the Business, as described herein, to certain Arlington County (“County”) departments, agents and employees. In particular, the Business hereby consents to the disclosure of all of the following information (the “Disclosed Information”) held by the Arlington County Commissioner of Revenue or the Arlington County Treasurer to the office of Arlington Economic Development (“AED”) and any County employees charged with administration of the Grant Program, including the County Attorney’s Office:

1. All information relating to the name, address, business license tax classification, number of employees and ownership of the Business;
2. All information relating to the receipts, revenue and property of the Business; and
3. All information relating to the tax filing, assessment and payment history of the Business, including any late payment or filing penalties, statutory assessments, audit results, liens, judgments, seizures or other collection action.

The Disclosed Information shall include all information described above relating to the Business for the current and all preceding tax years, as well as for any tax years for which the Business applies or qualifies for the Grant Program.

The person signing this form, by selecting “Yes” below, affirms that he or she is authorized to waive tax confidentiality for, and is acting with the explicit authorization of, the Business.

Legal name of the business: (MUST BE EXACTLY as shown on your 2021 Arlington Business License Certificate)

Name of Representative:

Title

Date

By selecting 'Yes' below you agree to the terms outlined above.

Yes

IV. CERTIFY YOUR APPLICATION

The Applicant covenants to save, defend, hold harmless and indemnify the County, and all of its officers, departments, agencies, agent and employees (Collectively the “County”) from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney’s fees, charges, liability or exposure, however caused, resulting from, arising out of, or in any way connected with this application.

The Applicant acknowledges that all grant award decisions are final and are not subject to appeal.

By submitting this online application, I certify that I have read and understand and am authorized to complete and submit this application on behalf of the Applicant. I verify that the statements contained herein are true, accurate and complete. I acknowledge that false and inaccurate statements made on the application are grounds for immediate rejection of the application.

Submit